



ALBURY PUBLIC SCHOOL **STUDENT LEADERSHIP POLICY**



updated September 2019

RATIONALE

In order to function effectively in today's everchanging world, school leaders need to be given the opportunity to develop interpersonal leadership skills that will allow them to actively participate in roles within the school and wider community.

The student leadership team involves student input in recognising and acknowledging the contribution the student leaders can make to the school through leadership activities, decision making opportunities and learning about democratic processes.

COMPOSITION OF THE STUDENT COUNCIL

The Student Council will consist of 12 students from Year 6, elected for by their peers and staff at end of the previous year.

All councillors will be required to sign a contract and agree to abide by the responsibilities of this position, prior to taking up their role as a Student Councillor. The contract will be to uphold all the qualities as outlined in the Leadership Profile and fulfil duties as required. The new councillors will be announced and formally acknowledged at Presentation Day at the end of Term 4, of the year they are elected. The Principal and/or Deputy Principal or their delegate will perform this ceremony.

LEADERSHIP PROFILE

In addition to the Albury Public School Code of Conduct, Student Councillors will be expected to meet the following criteria:

- exhibit self-discipline and be responsible for their own behaviour;
- show care and consideration towards all members of the school community;
- display respect for self, peers, staff and the school at all times;
- have integrity;
- confidently communicate with peers, staff, parents and the wider school community;
- demonstrate initiative;
- conduct themselves appropriately online both at school and outside of school;
- act responsibly across all areas of school and
- exhibit these leadership qualities in class and around the school.

A student will not be considered for the position if they do not fulfil all the outlined criteria of the school leadership profile.

DUTY STATEMENT OF STUDENT COUNCILLORS

Student Councillors will have the following responsibilities:

- act as role models promoting the school ethos and school Code of Conduct;
- wear school uniform and leadership badges at all times and with pride;
- prepare when necessary, a brief Student Councillors' report for assemblies;
- assist in the organising and conducting of special events/assemblies;
- contribute relevant ideas to improving and fostering positive student wellbeing;
- assist with administrative tasks where appropriate such as the distribution of notes and special messages;

- greet, welcome and thank visitors to the school;
- place appropriate flags out before the school day begins and take flags down at the end of each day and put away;
- conduct student council meetings during recess or lunch and
- other duties as negotiated.

FAILURE TO FULFIL THESE RESPONSIBILITES

With privilege comes responsibility and consequences for actions. Any school leaders found to be in breach of their Leadership contract will be presented with the following disciplinary action (Principal/Deputy Principal will communicate these actions to parents):

1. be officially warned by the Principal/Deputy Principal or their delegate.
2. lose their badge for 1 month.
3. lose badge permanently.

Student Councillors may have their position suspended immediately on the grounds of high-level behaviours. (See APS Behaviour Policy) Reinstatement may occur at the discretion of the Principal. Vacancies which may occur as a result of children leaving, may be filled at the discretion of the Principal.

THE ROLE OF STAFF IN THE SELECTION OF STUDENT COUNCILLORS

Teachers of students in Years 3, 4 and 5 will discuss the qualities electors need to look for in candidates (as laid out in the leadership profile), ongoing throughout the year. All staff, that is, teaching, support and administrative, are eligible to cast a vote. Student and staff votes carry equal weighting.

Students in years 3, 4 and 5 are eligible to cast a vote in the election.

PROCEDURES FOR SCHOOL COUNCIL ELECTION

Nominations and elections will be held in fourth term for the following year.

1. Year 5 students are presented with a copy of the contract for discussion with family and to decide if they are willing to nominate for a leadership position.
2. Teachers in Years 3, 4 and 5 continue discussions with their classes in relation to the qualities electors need to look for in candidates.
3. Nominations occur. Candidates are required to have the support of two seconders in order to submit their name for consideration. Seconders can be students in Years 5 or 6.
4. The Principal, Deputy Principal and Stage 3 Assistant Principal will consider all nominations carefully. Nominating does not automatically secure a position as a candidate for Student Council.
5. Candidates will prepare small posters of themselves for display. These posters will remain on display until after voting takes place. Mandatory template is provided.
6. Candidates present 1 minute speeches to students in Years 3, 4 and 5. If a candidate is absent, they will have the opportunity to present their speech on the day they return to school (as long as it is before voting day).
7. Voting takes place for students in Years 3, 4 and 5. If a student is absent, they will forego the opportunity to vote.
8. Candidates will be notified of successful councillors by the Principal or delegate and names will be put in the school newsletter. School Captains and Vice-Captains will be announced on Presentation Day.
9. The ratio of boy girl councillors will not exceed 8:4 either way.

SPORT HOUSE LEADERS

Albury Public School has four sporting houses – Hovell, Hume, Mitchell and Murray house. Each year the students who are in the same house, vote in 2 House Captains and two Vice Captains for their house. The positions will be awarded to the students with the top four most number of votes, regardless of the gender of the candidates. Sport House Leaders are announced and presented with their badges at Presentation Day.

LEADERSHIP PROFILE

In addition to the Albury Public School Code of Conduct, sport house leaders will be expected to meet the following criteria:

- exhibit self-discipline and be responsible for their own behaviour;
- show care and consideration towards all members of the school community;
- display respect for self, peers, staff and the school at all times;
- have integrity;
- confidently communicate with peers, staff, parents and the wider school community;
- demonstrate initiative;
- conduct themselves appropriately online both at school and outside of school;
- act responsibly across all areas of school and
- exhibit these leadership qualities in class and around the school.

A student will not be considered for the position if they do not fulfil all the outlined criteria of the school leadership profile.

DUTY STATEMENT OF SPORTING HOUSE CAPTAINS

House captains will have the following responsibilities:

- act as role models promoting the school ethos and school Code of Conduct;
- wear school uniform and leadership badges at all times and with pride;
- display and foster good sportsmanship at all times;
- organise and foster team spirit;
- assist in the organising and conducting special events/assemblies;
- contribute relevant ideas to improving and fostering positive student welfare;
- conduct student leadership meetings during recess or lunch and
- other duties as negotiated.

FAILURE TO FULFIL THESE RESPONSIBILITIES

With privilege comes responsibility and consequences for actions. Any school leaders found to be in breach of their Leadership contract will be presented with the following disciplinary action (Principal/Deputy Principal will communicate these actions to parents):

1. be officially warned.
2. lose their badge for 1 month.
3. lose badge permanently.

School House Leaders may have their position suspended immediately on the grounds of high level behaviour. (See APS Behaviour Policy) Reinstatement may occur at the discretion of the Principal. Vacancies which may occur as a result of children leaving, may be filled at the discretion of the Principal.

THE ROLE OF STAFF IN THE SELECTION OF STUDENT COUNCILLORS

Teachers of students in Years 3, 4 and 5 will discuss the qualities electors need to look for in candidates (as laid out in the leadership profile), ongoing throughout the year. All staff teaching, support and administrative, are eligible to cast a vote. Student and staff votes carry equal weighting.

PROCEDURES FOR SPORTING HOUSE LEADERS ELECTION

Nominations and elections will be held in fourth term for the following year.

1. Year 5 students are presented with a copy of the contract for discussion with family and to decide if they are willing to nominate for a sports house leader position.
2. Teachers in Years 3, 4 and 5 continue discussions with their classes in relation to the qualities electors need to look for in candidates.
3. Nominations occur. Candidates are required to have the support a seconder in order to submit their name for consideration. Seconders can be students in Years 5 or 6.
4. The Principal, Deputy Principal and Sports Coordinator will consider all nominations carefully. Nominating does not automatically secure a position as a candidate for House Leader.
5. Candidates present 1 minute speeches to their sports house. If a candidate is absent, they will have the opportunity to present their speech on the day they return to school (as long as it is before voting day).
7. Voting takes place for students in Years 3, 4 and 5 in house meetings. If a student is absent, they will forego the opportunity to vote.
8. Candidates will be notified of successful House Leaders by the Principal or delegate and names will be put in the school newsletter. Sporting House Captains and Vice-Captains will also be formally announced on Presentation Day.



My contract as a Student Councillor at Albury Public School



I will:

- be a good role model, show respect and promote excellence in our school;
- always set a good example for others to follow;
- always display mature, honest and sensible behaviour;
- always conduct myself in a polite, fair and well-mannered way;
- always use internet access legally and appropriately in and out of school;
- wear my school uniform every day with pride and
- faithfully fulfil the expectations as set out in the Leadership Profile.

The duties I will participate in will include (but not limited to):

- help to plan, organise and conduct school assemblies and special school events;
- help with planning and management of special days;
- assist with student wellbeing and act as role models;
- support and help all staff at school and
- represent Albury Public School in and out of school with pride.

In signing this contract, I am aware of my responsibilities and will comply by the Leadership Profile under which I was elected.

I will carry out all the duties of Student Councillor as outlined in the policy at Albury Public School.

I understand that should I fail to perform my duties as required, I will forfeit the privilege of having this position.

Signed:

Student

Parent

Stage 3 Assistant Principal

Deputy Principal

Principal

Date



My contract as a House Leader at Albury Public School



I will:

- be a good role model, show respect and promote excellence in our school;
- always follow the Albury Public School code of conduct;
- always set a good example for others to follow;
- always display mature, honest and sensible behaviour;
- always conduct myself in a polite, fair and well-mannered way;
- always display and encourage good sportsmanship;
- always use internet access legally and appropriately in and out of school;
- wear my school uniform every day with pride and
- faithfully fulfil the expectations as set out in the Leadership Profile.

The duties I will participate in will include (but not be limited to):

- help to plan, organise and conduct special assemblies and special school events;
- being responsible for the daily maintenance of sporting bins;
- assist with student wellbeing and act as role models;
- support and help all staff at school;
- represent Albury Public School in and out of school with pride.

In signing this contract, I am aware of my responsibilities and will comply by the Leadership Profile under which I was elected.

I will carry out all the duties of Student Councillor as outlined in the policy at Albury Public School.

I understand that should I fail to perform my duties as required, I will forfeit the privilege of having this position.

Signed:

Student

Parent

Sports Coordinator

Deputy Principal

Principal

Date